

# **Audit Committee**

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**Thursday 13 November 2014 at 6.00 pm**

**To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH**

**The Press and Public are Welcome to Attend**

## **Membership**

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Councillors Ray Satur (Chair), Joe Otten (Deputy Chair), John Campbell, Rob Frost, Josie Paszek and Sioned-Mair Richards.

## **Independent Co-opted Members**

Rick Plews and Liz Stanley.

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## **PUBLIC ACCESS TO THE MEETING**

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The Audit Committee is a key part of the Council's corporate governance arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts in accordance with the Accounts and Audit Regulations 2003 and consider the Annual Letter from the Auditor in accordance with the Accounts and Audit Regulations 2003 and to monitor the Council's response to individual issues of concern identified.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information.

Recording is allowed at Audit Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Dave Ross in Democratic Services on 0114 273 5033 or email [dave.ross@sheffield.gov.uk](mailto:dave.ross@sheffield.gov.uk).

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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**AUDIT COMMITTEE AGENDA  
13 NOVEMBER 2014**

**Order of Business**

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**1. Welcome and Housekeeping Arrangements**

**2. Apologies for Absence**

**3. Exclusion of Public and Press**

To identify items where resolutions may be moved to exclude the press and public.

(Note: The following reports are not available to the public and press because they contain exempt information described in Paragraphs 2, 3 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended:

- Parking Services Audit (Item 8) – Paragraph 2 relating to information which is likely to reveal the identity of an individual and Paragraph 4 relating to information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Council or a Minister of the Crown and employees of, or office holders under, the Council.
- Strategic Risk Management (Item 9) – Paragraph 3 relating to the financial or business affairs of any particular person, including the authority holding that information)

**4. Declarations of Interest**

Members to declare any interests they have in the business to be considered at the meeting.

(Pages 1 - 4)

**5. Minutes of Previous Meeting**

To approve the minutes of the meeting of the Committee held on 25 September 2014.

(Pages 5 - 10)

**6. Independent Review of South Yorkshire Digital Region Project**

Report of the Interim Executive Director, Resources.

(Pages 11 - 74)

**7. Revised Approach for Capital Delivery and Reporting**

Report of the Assistant Director, Capital and Major Projects.

(Pages 75 - 84)

- 8. Parking Services Audit - Progress Against Outstanding Actions** (Pages 85 - 222)  
Report of the Executive Director, Place.
- (Note: The report is not available to the public and press because it contains exempt information described in Paragraphs 2 and 4 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended)
- 9. Strategic Risk Management** (Pages 223 - 258)  
Report of the Interim Executive Director, Resources.
- (Note: The report is not available to the public and press because it contains exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended)
- 10. Annual Audit Letter 2013/14** (Pages 259 - 268)  
Report of the Director, KPMG.
- 11. Work Programme** (Pages 269 - 274)  
Report of the Interim Director of Legal and Governance.
- 12. Dates of Future Meetings**  
To note that meetings of the Committee will be held at 6.00 p.m. on:-
- 11 December 2014 (additional meeting if required)
  - 8 January 2015
  - 12 February 2015 (additional meeting if required)
  - 12 March 2015 (additional meeting if required)
  - 9 April 2015